



City of NAPOLEON, OHIO

255 WEST RIVERVIEW AVENUE, P.O. BOX 151
NAPOLEON, OHIO 43545-0151
(419) 592-4010
FAX (419) 599-8393

July 26, 2001

Mayor
J. Andrew Small

Members of Council
Michael J. DeWit, President
Terri A. Williams
James Hershberger
Travis B. Sheaffer
John A. Helberg
Jean A. Steele
Glenn A. Miller

City Manager
Dr. Jon A. Bisher

Finance Director
Gregory J. Heath

Law Director
David M. Grahn

City Engineer
Joseph R. Kleiner, P.E.

Mr. Builder LTD
T-297 Co. Rd. 15
Napoleon, OH 43545

Re: 630 Cambridge Street location

Dear Mr. Kolbe,

On 7/3/01, I issued a building permit for the property at 630 Cambridge Street job location. I still need you to stop by the City Building to sign the permit. There is also an outstanding balance of \$779.00 that will need to be paid. Please do this as soon as possible.

Thank you for your attention to the above matter.

Respectfully,

Brent N. Damman
Zoning Administrator

BND/ske

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255 WEST RIVERVIEW AVENUE, P.O. BOX 151
NAPOLEON, OHIO 43545-0151
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August 24, 2001

Mayor
J. Andrew Small

Members of Council
Michael J. DeWit, President
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James Hershberger
Travis B. Sheaffer
John A. Helberg
Jean A. Steele
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David M. Grahn

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Joseph R. Kleiner, P.E.

MR. Builder LTD
T-297 Co. Rd. 15
Napoleon, OH 43545

Re: 630 Cambridge Street location
Second Request

Dear Mr. Kolbe,

On 7/3/01, I issued a building permit for the property at 630 Cambridge Street job location. I still need you to stop by the City Building to sign the permit. There is also an outstanding balance of \$779.00 that will need to be paid. Please do this as soon as possible.

Thank you for your attention to the above matter.

Respectfully,

Brent N. Damman
Zoning Administrator

BND/ske

cc: Mike Kurivial
606 1/2 1st Street
Defiance, OH 43512